

Open Report on behalf of Pete Moore, Executive Director Resources and Community Safety

Report to:	Audit Committee
Date:	24 September 2012
Subject:	Analysis of High Priority Recommendations Outstanding at 31 August 2012

Summary:

This reports provide an analysis of the high priority audit recommendations outstanding at 31 August 2012, and suggests how they should be managed.

Recommendation(s):

That the Committee notes the contents of the report, agrees to the suggested actions, and identifies any additional actions it requires.

Background

1. The Corporate Audit recommendation tracking process has identified two high priority recommendations outstanding from audits that received 'No' or 'Limited' assurance. This report provides more detail on the status of those recommendations and suggests how they should be managed.

High Recommendations Outstanding

Audit	Carbon Reduction Commitment (CRC)		
Date	March 2012	Assurance	No
Action	A second member of staff is to be trained up to produce CRC data and returns in the absence of the only member of staff currently able to do so.		
Status	A second member of staff has been identified for training but the training has yet to commence.		
Suggested Action	An audit of CRC is planned for November 2012 when this action will be followed up.		

Audit	Creditors		
Date	June 2012	Assurance	Limited
Action	The schemes of authorisation are to be updated, and future changes will be made promptly to ensure records are kept up to date.		
Status	The authorisation of access to SAP has also been identified as an		

	issue in the SAP Licensing & Security audit. We have discussed with ICT, Accountancy and Mouchel the best way of resolving this. It is to be raised at the ICT Governance Group meeting in October 2012 with a view to the schemes of authorisation being updated.
Suggested Action	Ensure that this item is resolved by the ICT Governance Group at its meeting in October 2012.

Conclusion

2. There are two high priority recommendations outstanding. Actions are in place for both, and we will be following up both in next two months to ensure those actions are adequately progressed.

Consultation

a) Policy Proofing Actions Required

n/a

Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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